



## Our Lady's Catholic Primary School

### SEND Information Report 2025-2026



#### Introduction

Welcome to our SEND Information Report. On the following pages you should be able to find the answers for many frequently asked questions relating to what we offer children in our school who have a Special Educational Need or Disability (SEND). If you cannot find what you are looking for, then please ask.

At Our Lady's Catholic Primary School, we are committed to inclusion and promoting the welfare of all our children. We are dedicated to ensuring we have a culture, that every teacher is a teacher of SEND and expect all staff (and volunteers) to share this vision and ethos. To achieve this, we undertake a rigorous system of monitoring children's progress, supporting both academic and personal achievement by removing barriers to learning. To enable this, we use a wide range of strategies to foster a culture of lifelong learning and independent living skills for all children.

#### **Who are the best people to talk to about Inclusion at Our Lady's Catholic Primary School about my child's difficulties with learning or additional needs?**

The Special Educational Needs Co-coordinator (SENDCo) for the school is Mrs Charlotte Thomas, who is supported by Mrs Victoria Hitchens, SEND Assistant and our Family support worker, Miss Hannah Gurney. They are responsible for coordinating all the support for children with special educational needs or disabilities (SEND), or who are identified as potentially having a SEND and from here developing the school's SEND Policy to make sure all children get a consistent, high-quality response to meeting their needs in school. They work closely alongside the Head Teacher and Deputy Head Teacher to ensure high quality SEND provision across the school.

As a Team we ensure that you are:

- Updated in regards to school systems and procedures for SEND and Safeguarding
- Involved in supporting your child's learning at home and school and updated in regards to their process.
- Kept informed about the support your child is getting in school, through meetings with the SENDCo and class teacher
- Involved in reviewing how they are doing through regular LSP (Learning Support Plan) meetings with the SENDCo and class teacher
- Liaising with all the other people who may be coming into school to help support your child's learning e.g. Speech and Language Therapy, Learning Support Advisory Teacher or Outreach Support etc.
- Working with teachers to ensure the school's SEND Register, Learning Support Plans and provisions are in place (a system for ensuring all the SEND needs of pupils in this school are known) and making sure that there are informative records of your child's progress and needs.

- Providing specialist support and providing training for teachers and teaching assistants in the school so they can help children with SEND in the school achieve the best progress possible.
- Liaise with Nursery and Secondary schools to ensure smooth transition and arrangements take place.
- Ensuring that the SEND Register, Individual Learning Plans (IEP) and Provisions is updated on a regular basis.
- Liaising with all necessary external professionals in order to identify barriers to learning and agree on actions to ensure the child's needs are met.
- Monitoring the quality and impact of interventions and provisions with the class teacher.
- Coordinate and disseminate all relevant information to members of staff in relation to a child's SEND
- Support adults to adopt teaching strategies and approaches to enable children with SEND to access learning tasks, develop independence and to make sustained academic and personal progress.
- Have an ongoing staff CPD programme to ensure all training and knowledge is disseminated regularly.
- Liaising with nursery and secondary school providers to ensure smooth transition.
- Communicating regularly with parents of children with SEND to ensure continuity for families and the wider community.

The class teachers are responsible for:

- Monitoring and reviewing the progress of your child and identifying, planning and delivering any additional help your child may need (this could be things like targeted work, additional support) and letting the SENDCo/Family Support Worker know as necessary.
- Identifying and referring pupils who may have SEND needs to the SENDCo and actioning next steps.
- Work with the SENDCo to write Learning Support Plans (LSP) and ensuring that these are shared and reviewed with the child and parents and support staff termly.
- Ensuring that all staff working with your child in school are supported to deliver the planned work/programme for your child, so they can achieve the best possible progress. This may involve the use of additional adults, outside specialist help and specially planned work and resources.
- Apply a range of approaches, strategies and adaptive teaching strategies to meet the needs of all pupils in their class.
- Consistently embed SEND strategies and provisions and any recommendations to support your child within the classroom as indicated within their LSP. Track implementation and monitor progress.
- Engage in training opportunities to further enhance their skills in supporting SEND pupils.
- Follow the Graduated Approach of Assess, Plan, Do, Review to ensure children's learning is regularly monitored and those who may not already be identified as SEND are identified as soon as possible in order for additional advice and support to be sought.

The Headteacher is responsible for:

- The day-to-day management of all aspects of the school, this includes the support for children with SEND.
- Overseeing and leading on inclusion across the school, working closely with the SENDCO and senior leaders.
- The Headteacher will distribute responsibility to the SENDCo/Family Support Worker and class teachers, however, is responsible for ensuring that your child's needs are met.
- The Headteacher will make sure that the Governing Body is kept up to date about any issues in the school relating to SEND and work closely with the SEND lead Governor.

The SEND Governor is responsible for:

- Making sure that the necessary support is given for any child with SEND who attends the school.
- To support, work alongside and challenge the Head Teacher and SENDCo with regards to SEND within the school.
- Visit the school and work closely with SLT to support with SEND matters and to have an up-to-date awareness of the schools key areas.

### **What are the different types of support available for children with SEND at Our Lady's Catholic Primary School?**

Class teacher input via robust targeted classroom teaching also known as Quality First Teaching.

For your child this would mean:

- That the teacher has the highest possible expectations for your child and all pupils in their class.
- That all teaching is based on building on what your child already knows, can do and can understand.
- Evidence-based strategies and teaching approaches are in place so that your child is fully involved in learning in the classroom and across the school. Ensuring inclusive practices and opportunities for all.
- Specific strategies (which may be suggested by the SENDCo, Family Support Worker or any outside agencies) are in place to support your child to learn.
- Your child's teacher will carefully monitor your child's progress, use formative and summative assessment information to identify gaps in their understanding/learning. Use this information to inform their planning and teaching and to provide additional support to help the child to make progress.
- Provide termly reports on specific targets set for SEND children to be shared with parents and SENDCo.

Specific group work within a smaller group of children:

This group, often called an intervention group, may:

- take place in the classroom or outside of the classroom at a suitable time.
- be led by a teacher or a trained member of the school support staff.
- Involve accessing opportunities and activities to meet their needs.
- Support a child to access bespoke support

Stages of SEN Code of Practice: Special Educational Needs (SEND) Support could mean:

1. Your child has been identified by the class teacher as needing some extra support due to specific gaps in an area of learning. For your child this would mean:
  - He/she will engage in either 1:1 or group sessions with specific targets to help him/her to make more progress.
  - A teaching assistant/teacher will lead these small group sessions using the teacher's plan.
  - They will have access to adaptive teaching strategies and approaches in class. This may also include modification to curriculum content or delivery.
2. If a child is identified by the teacher, SENDCo or Family Support worker and parents as needing additional support in school from a professional outside the school. This may be from:
  - Following consent, a referral will be made to an outside agency such as the Speech and Language Therapy (SALT) Service, Educational Psychology Service, Sensory Inclusion Service (for students with a hearing or visual need) or Mental Health Support Team.

For your child this would mean:

- Your child will have been identified by the class teacher, Inclusion Manager/SENDCo or parents as needing more 'specialist' input which is 'different from' or 'additional to' quality first teaching and intervention groups.
- You will be asked to come to a meeting to discuss your child's progress and help plan possible ways forward.
- You may be asked to give your permission for the school to refer your child to a specialist professional e.g. an Educational Psychologist or Speech and Language Therapist. This will help the school and yourself understand your child's particular needs and be able to support them better in school
- The 'specialist' professional will work with your child to understand their needs and make recommendations, which may include:
  - Making changes to the way your child is supported in class e.g. some individual support or changing some aspects of teaching to support them better
  - Support to set appropriate targets which will include their specific expertise
  - A group run by school staff under the guidance of the outside professional
  - A group or individual work with an outside professional

- The school may suggest that your child needs some individual support in school. They will tell you how the support will be used and what strategies will be put in place.

The school will also consider making an application for Higher Needs Funding if the cost of providing the additional to and different from support for your child exceeds £6,000. This type of support is available for children with specific barriers to learning that cannot be overcome through Quality First Teaching and intervention groups alone.

### **Specified Individual Support**

This is usually provided via an Education, Health and Care Plan (EHCP). This means your child will have been identified by the class teacher, SENDCo, Family Support Worker and Head Teacher as needing a particularly high level of individual or small group teaching, which cannot be provided from the budget available to the school. Usually, your child will also need specialist support in school from a professional outside the school e.g. Speech and Language therapy (SALT) Service, Educational Psychology Service, ASD Outreach Team or SEND Support Service.

For your child this would mean:

- The school or parents/carers can request that the Local Authority carry out a statutory assessment of your child's needs. This is a legal process which sets out the amount of support that will be provided for your child.
- After the school have sent in the request to the Local Authority (with a lot of information about your child, including some from you) they will decide whether they think your child's needs (as described in the paperwork provided), seem complex enough to need a statutory assessment. If this is the case, they will ask you and all professionals involved with your child to write a report outlining your child's needs. If they do not think your child needs this, they will ask the school to continue with the SEN Support.
- After the reports have all been sent in, the Local Authority will decide if your child's needs are severe, complex and lifelong and that additional support in school is required to make good progress. If this is the case, they will write an EHC Plan. If this is not the case, they will ask the school to continue with the SEN Support. Parents/carers have the legal right to appeal the decision that the LA makes regarding a decision to initially assess for an EHCP or, if after an assessment has taken place, an EHCP is not offered. A school has no right of appeal.
- The EHC Plan will outline the number of hours of individual/small group support your child will receive from the LA and how the support should be used and what strategies must be put in place. It will also have long and short term goals for your child.
- The additional adult may be used to support your child with whole class learning, run individual programs or run small group interventions including your child.

This type of support is available for children whose learning needs are severe, complex and lifelong and requiring significant additional support in school.

### **How can I let the school know I am concerned about my child's progress?**

- If you have concerns about your child's progress you should speak to your child's class teacher initially.
- If you remain concerned about your child's progress you can request to speak to the SENDCo, SEND Assistant or Family Support Worker. You can call them or send an email to request a meeting, and we will be more than happy to assist.
- If you have any further questions or concerns you can speak to the school Head Teacher or in special circumstances request to speak with the school SEND Governor.

### **How will the school let me know if they have any concerns about my child's learning in school?**

If your child is identified as not making progress the school or present with SEND needs, they will set up a meeting to discuss this with you in more detail and to:

- Listen to any questions or concerns you may have and discuss how your child may present at home.
- Work together to support you child both at home and school.
- Plan and agree on any suitable additional support that the school can offer and inform you of how you can support your child in the home setting.
- Discuss with you any referrals to outside professionals who can support your child's learning and advise the school.
- Keep you updated on progress of any actions agreed.

### **How is extra support allocated to children and how do they move between the different levels?**

- The school budget, received from the EFA includes money for supporting children with SEND.
- The Headteacher decides on the budget for Special Educational Needs and Disabilities in consultation with the school governors, on the basis of needs in the school.
- The Headteacher, SENDCo and Family Support worker will discuss all the information they have about SEND in the school, including:
  - the children getting extra support already
  - the children needing extra support
  - the children who have been identified as not making as much progress as would be expected and decide what resources, training and support is needed.
- All resources/training and support are reviewed regularly and changes made as needed

### **Who are the other people providing services to children with a SEND at Our Lady's Catholic Primary School?**

- Pastoral Support within Our Lady's Catholic Primary School
- Adults such as Teaching Assistants who are running interventions within the School
- Mosaic Educational Psychology Service
- Blossom Therapy
- Ladybird Play Therapy Services
- Sensory Inclusion Service for children with visual or hearing needs
- School Nurse and Health Team
- Private Speech and Language Therapist
- Occupational Therapy Service
- CAMHS (Children and Adolescent and Mental Health Services)
- Community Paediatrician
- Maplefields Outreach (SEMH support)
- Rowan Gate Outreach support for (Communication and Interaction)
- MHST (Mental Health in Schools Team)
- Virtual Schools (Looked After Children)

### **How are teachers at Our Lady's Catholic Primary School helped to work with children with a SEND and what training do they have?**

- The SENDCo, SEND Assistant and Family Support worker's responsibility is to work with the class teacher in planning and implementing support for children with SEND.
- The school identifies training needs on a regular basis which will improve the teaching and learning of children including those with SEND.
- Regular Pupil Progress meetings are held within staff in school to review pupil progress and address any further needs.
- Teachers are supported by the SENDCo, SEND Assistant and Family Support Worker to set individual targets for children based on their SEND needs which may be outlined within their EHCP.

### **How will the teaching be adapted for my child with SEND?**

- Class Teachers plan lessons according to the specific needs of all groups of children in their class and will ensure that your child's needs are met using adaptive teaching strategies and approaches.
- Trained teaching assistants will work with the class teacher to adapt learning content and approaches, to support the needs of your child where necessary.
- Specific resources and strategies will be used to support your child individually and in groups where necessary (see appendix 1).
- Planning and teaching will be adapted on a daily basis where necessary to meet your child's learning needs

### **What support do we have for you as a parent of child with a SEND?**

- The class teacher is available to discuss your child's progress or any concerns or questions you may have and to share information on progress in school and at home.
- The SENDCO, SEND Assistant and Family Support worker are available to meet with you to discuss your child's progress, consider any support needed and answer any questions or queries you may have.
- All information from outside agencies and professionals will be discussed with you, and you will receive copies of any reports produced.
- Advice from external agencies on how to support your child at home/
- Additional class provisions will be reviewed regularly.
- Homework will be adjusted as required or additional work where appropriate may be requested or set.
- A home-school diary or contact book may be used to support communication with you and where this has been agreed to be useful to meet the child's needs.
- Social stories and visual aids may be shared with you to support your child's needs
- Adapted transition support may be put in place to support a child's needs.

### **How is Our Lady's Catholic Primary School accessible to children with SEND?**

At Our Lady's Catholic Primary School, we will use our best endeavour and make all 'reasonable' adjustments to ensure:

- The building is accessible to children with physical disability or needs via ramps.
- That equipment used is accessible to all children regardless of their needs.
- Adaptive resources are accessible and embedded for children requiring SEND support.
- The school environment is inclusive for children with SEND.
- Extra-curricular activities are accessible for children with SEND.
- Risk assessments with detailed evaluation are in place for trips and visits

### **How will we support your child when they are leaving this school? OR moving on to another class?**

We recognise that transitions can be difficult for a child with SEND and take steps to ensure that any transition is as smooth as possible.

If your child is moving to another school:

- We will contact the school SENDCo and ensure he/she knows about any special arrangements or support that need to be made for your child.
- Where possible, we will arrange pre-visits to the school with a member of support staff who is familiar to your child
- We will make sure that all records about your child are passed on as soon as possible.

When moving classes in school:

- Information will be passed on to the new class teacher in advance and in most cases, a planning meeting will take place with the new teacher. All Learning Support Plans (LSP) and information regarding the provision in place for a child with SEND will be shared with the new teacher and be made accessible on the school Inclusion Register.
- If your child would benefit from a book or visuals to support their transition, then this will be made for them.
- In some cases, a transition support plan may be beneficial.

In Year 6:

- Your child may take part in focused learning about aspects of transition to support their understanding of the changes ahead.
- Where possible your child will visit their new school on several occasions and in some cases staff from the new school will visit your child in this school.
- Support families and the child with transition, such as proving social stories and transition booklets.
- At the Year 6 Annual Review for children with a statement of SEND/ EHC Plan, the SENDCo from the proposed secondary school will be invited to attend.

### **If you have any questions, concerns or complaints or compliments about our provision for pupils with SEND**

The first point of contact would be the pupil's class teacher; they will be happy for you to share any concerns you may have.

An appointment with the SENDCo, SEND Assistant or Family Support Worker can be arranged by contacting the school office. Our Head Teacher welcomes and questions or queries you may have.

### **Contact Details:**

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Wellingborough  
NN8 2BE  
Telephone: 01933 224900

**Email contact details:**

Head Teacher: EGribble@ol.well.olicatschools.org

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Family Support Worker: HGurney@ol.well.olicatschools.org

School website: <https://www.ourladyscatholic.northants.sch.uk>

